



Terms & Conditions

Course fees

When you enroll for the course, you agree to pay the applicable registration fees, training fees, third party invigilation charges may be due by you arising from your participation to the course.

Bank charges

Learner is liable to incur any bank charges and additional costs which arises when you are making deposits into our bank account at the time of registration.

Payment Reference: When making payment for course fees, you must provide us with the bank reference number or counter foil copy of the payment made to us. We will not liable if we are unable to locate your payment on our bank statement, as a result this will lead to cancellation of your participation from the course.

If payments are made using credit or debit card may incur an additional charge of 2% extra.

Reminders

You hereby acknowledge and provide a consent to us to contact you in relation to any due payment by you. We may contact over the telephone, email or text message or other means as determined by us.

Refunds

The learner can raise a refund request to us in writing via email. All refund will be considered with valid reason. You may cancel your participation for the course before registration closing date – the learner will be eligible for a full refund of the fees paid at the time of registration. Under no circumstances the fees will not be refunded any request raised after registration closing date. (Get in touch with our course advisor for registration closing date as it may differ for each course).

cancellations & deferrals

Outstanding payments

If you do not settle your outstanding payments in accordance with agreed payment terms, we will not be able to provide you the Exam Entry Confirmation / Results. We will not be able to issue your Final Certificate unless all the outstanding payments are cleared in full.

Deferral

If you wish to defer your participation to the next schedule, you need to give us in writing or via email before registration closing date for that course. Deferral will be accepted only one time to the next available schedule. We do not guarantee the date for future schedule, you do so at your own discretion.

Insufficient demands

We reserve the right to cancel or postpone a course if there is insufficient demand. In this case, a full refund is applicable for the learner, however any tax including GST or bank charges will be deducted from the payables to you.